

CACHAGUA FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, April 05, 2023
CACHAGUA FIRE STATION – NASON RD., CARMEL VALLEY

The meeting was called to order at 6:01pm.

ROLL CALL: Laura Stenvick present, Eli Riddle present; Monty Salas-Cordrey present.

CONSENT AGENDA

APPROVAL OF MINUTES: The minutes of the regular meeting of March 08, 2023 were considered. Motion to approve submitted by Stenvick; seconded by Riddle; motion carried.

ACTION AGENDA

1. The approval from Monterey County Board to officially appoint Laura as our Treasurer: An appointment is made with the county.
2. Fundraiser:
 1. Assn. Booth set up similar to farmer's market: A booth has been purchased and will be delivered within one week. There will be a minimum of one person in the booth with a cellphone that will be set up. A cost report will be given. The "Jaws of Death" with a few other vehicles will be staged. Large printed and colorful banners will be posted up along with some supplied fire maps. T-shirts and sweatshirts will be sold as well. A head count is needed to gather a precise number of tickets.
 2. Square fees, plan to pass on to purchaser: To avoid the department paying out extra dues, customers will be liable for paying merchant fees.
 3. Plan for staffing the booth; cash, card, receipt/record planning: A record keeping log will be supplied with donation information. The log will be handwritten at the event and later typed out and mailed to the appropriate contacts. .
 4. Raffle Registration - current?/ How can we verify?: Currently waiting for the registration packet to arrive in P.O. Box. Raffle tickets set at \$5.00 per ticket. Sydney will be sending out the final flyer via the website.
3. Cal Fire Grant (Don has started this process for us): A group discussion is proposed for Don to stay on to assist with grants and the community's needs. Perhaps quarterly visits with communicating also through email.
4. Appointment of Laura as the bank contracting officer; signing of bank paperwork and a resolution to appoint Laura: Among a few other documents, a resolution document was provided for needed signature among the board members.

STAFF & OFFICER REPORTS

TREASURER'S REPORT: Laura Stenvick

Current Account Balances:

Checking \$257,937.93

Savings \$1,001.91

Brokerage \$253,841.62 (+\$1,011.02 since March meeting)

Total \$512,781.46

New Business:

- Received and deposited the long-awaited refund from our 12/2020 940 in the amount of \$306.29
- Q3 payroll files submitted to the bookkeeper for processing
- Missing 2 credit card receipts for March: American Heart & Jumpstart
- Fundraiser budget review and update
- Sign the FASIS Approval Memorandum recognizing the consolidation of FASIS and FDAC
- EBA into FRMS

CACHAGUA VOLUNTEER FIREFIGHTER'S REPORT: Alyssa McGowen

Old Business:

Square has been purchased but needs to be verified through the mailing system. Roll call for board fundraiser was made. The booth will be fully staffed. All profits will be given to the Cachagua fire department. CPR class that was scheduled last week was a success; 16/20 participants were certified.

New Business:

A motion was made to spend no more than 350 on engine 32. A scheduled drill is set for April 22. In the future, grant funds could be possibly used to purchase dummies. A motion for two sets of dummies was made. Stop the bleed class is going to be set on the calendar in the future.

Medical 3

Hazardous Condition 1

Total: 4 calls

CHIEF'S REPORT: Jesse Reimer

- The Community CPR night Organized by firefighter Sans has approximately 20 attendees, 16 of which received an AHA CPR card after completing the class. We consider this a strong attendance, especially for being the first of its kind for our department. We are brainstorming what future classes may be beneficial to the community.
- I will be on a ride along with the two CAL Fire captains that staff station 23 during fire season on Wednesday 4/12. We will drive around our district and identify accesses and water sources, as well as provide some local knowledge to them. CAL Fire plans to begin staffing station 23 for the season in the beginning of May.
- I am still researching the best solution to replace our SCBA bottles that have expired. My goal is to have an order placed by the end of the month.
- It is with a heavy heart that I need to inform you that I will be moving out of state towards the end of this summer, thus I will need to resign from my position of Chief of CFPD. This move has been a long-term goal for us, and we feel this year has presented the best opportunity to act. It has been the greatest honor of my life to be a part of Cachagua Fire, and I will forever be proud of what we have been able to overcome as a department and community. I will continue as Chief for as long as needed to make a smooth transition. I plan to spend my remaining months working on organization for the transition and working with the new incumbent to help lead the department in the best direction possible. I want to thank those of you on the board for stepping up into these new positions to lead our district, and I want to thank all our volunteers for their dedication and work that makes Cachagua Fire a great and well-respected department. I have never felt more confident that this department will continue to succeed and improve with this new leadership.

ADDITIONS:

A motion was made to accept Jesse's resignation with the date pending planned summer 2023; seconded by Monty.

A motion was made to appoint Kevin Dixon as the new fire chief of the CFPD. A motion was made by Stenvick, seconded by Eli. All in favor 3, Opposed 0.

ADJOURNMENT: The meeting was adjourned at 6:52 pm. The next regular meeting will be held on Wednesday, May 10, 2023 6:00pm at the firehouse in Princes Camp.