

**CACHAGUA FIRE PROTECTION DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday, March 06, 2024**  
**CACHAGUA FIRE STATION – NASON RD., CARMEL VALLEY**

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The meeting was called to order at 6:07 pm.

ROLL CALL: Eli Riddle present, Monty Salas-Cordrey present; Laura Stenvick present.

**CONSENT AGENDA**

**APPROVAL OF MINUTES:** The minutes of the regular meeting of February 14, 2024 were considered. Motion to approve submitted by Salas-Cordrey; seconded by Stenvick; motion carried.

**ACTION AGENDA**

1. Have all current Board Members sign the CFPD Board of Directors Manual and discuss/approve one minor change: Updated the person responsible for creating District Meeting agenda from Chief to Clerk. The information regarding the board of directors has been revised on the final page. Final preparations were made for signing. The motion for approval was put forward by Salas-Cordrey and seconded by Stenvick. All board members have signed the manual. The updated board of directors manual, effective as of today, will undergo review every three years.
2. Check-in with Association regarding Raffle reporting and documentation.: Laura reminded the association that it is time to complete the annual raffle report and application. She will send the forms to Alyssa to be completed with Ramon's assistance.

**STAFF & OFFICER REPORTS**

**TREASURER'S REPORT:** Laura Stenvick

Current Account Balances:

Checking \$170,632.45

Savings \$1,002.64

Brokerage \$265,553.90

Total \$437,188.99

New Business:

- Sent inquiry emails to several potential bookkeeping/CPA firms. All replied that they did not have the bandwidth. Open to other recommendations.

CACHAGUA VOLUNTEER FIREFIGHTER'S REPORT: Alyssa McGowen

New Business:

- AED/Captains med bags are underway. Sierra will be outfitting those out of the districts budget.
- We have agreed to attend/bbq at the Cachagua Country Fair on July 13th. We will have a merch booth being manned by the board members!
- Community CPR night on 3/28 at the fire house.
- Captain Lindsey Friday has officially retired after 30+ years of service.
- Saturday training on 3/23
- Dee passed her firefighter endorsement test.

Vehicle Accident: 1

Medical: 3

Commercial Fire Alarm: 2

Tree Hazard: 2

CHIEF'S REPORT: Kevin Dixon

Personnel

- Lindsey Friday has announced his retirement from the department on February 13th after over 30 years of service. He will be greatly missed and has contributed so much to both this department and the community, he will be missed.
- FF Sans and I have found resources for Peer support and CISD but will continue to

develop this program.

#### Equipment

- I contacted Golden State Fire out of Sacramento to see what options are available for the purchase of the Type 6 apparatus.
- Alex Nobles has volunteered to take Captain Fridays position as fleet manager and I support that request given his mechanic background.

#### Facilities

- Work continues on the painting and upgrading of the Princes Camp station with personnel doing whatever they can with free time.
- Donald Sherman finally got a response from Bauer compressors for the needed adapter for the new SCBA's. They will send a tech to do the install.

Stenvick motioned to approve the officer's reports. Salas-Cordrey second; motion carried.

ADJOURNMENT: The meeting was adjourned at 6:51 pm. The next regular meeting will be held on Wednesday, April 10, 2024, 6:00 pm at the firehouse in Princes Camp.