

CACHAGUA FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, February 15, 2023
CACHAGUA FIRE STATION – NASON RD., CARMEL VALLEY

The meeting was called to order at 6:04pm.

ROLL CALL: Eli Riddle present, Monty Salas-Cordrey present; Don Bonsper present.

CONSENT AGENDA

APPROVAL OF MINUTES: The minutes of the regular meeting of January 11, 2023 were considered. Motion to approve submitted by Bonsper; seconded by Riddle; motion carried.

ACTION AGENDA

1. Website: Sydney took care of the ADA compliance webinar. All personnel have been updated, just need some new photos.
2. Clerk position will transition next month to Kara. Don will work with Laura this month to finalize the transition and he will attend the March meeting as his last official meeting as Treasurer.
3. Bank account signature cards were signed tonight to add new board members. Don will transition the control officer role at the bank to Laura. Retired members are being removed from the signature cards.
4. Discussed the plan for the May 6th fundraiser with the intent to purchase a new water tender. The Association is on board with this plan. Discussed having the association host a swag booth for shirt, etc. sales. Will get them set up with Square ahead of time so credit cards can be accepted. Confirmed the date of May 6, 2023. Budget/goal would be \$150,000 for a used water tender and up to \$200,000/250,000 for new. Jesse is still working on the specs of what would best suit the department.
5. Monty brought up the question of how/when call paperwork is completed. Her concern is that the stipend is not enough to cover the amount of time necessary for some calls. Jesse believes that most volunteers would not change their response if the compensation was any different.

STAFF & OFFICER REPORTS

TREASURER'S REPORT: Don Bonsper

Financial Balances as of February 4, 2023

Checking:	\$261,395.22
Savings:	\$1,001.27
Brokerage:	\$252,099.69
Total:	\$514,496.18

Old Business:

Second quarter Prop 172 funds were deposited.

Current Update:

CFCV grant for \$3000 has been used to order new hose clamps.

Bank signature paperwork will be completed tonight.

Annual payroll report received from bookkeeper. Includes copies of all W2s and 1099 for auditor. Also received quarterly payroll report for the period ending 31 Dec 2022.

Board members are required to submit a Form 700 each year. It can be filed electronically. I have sent the link to establish an account.

New CFMC grant available for community impact. Grant amount is from \$10-50K. This needs attention. Possible purchase could be for SCBA cylinders. I have communicated with the grant director to see if the cylinders might qualify. We can discuss other options tonight. The deadline for submission is 3 March. Approval of requests will occur in May and June.

Discussed going for funds for the water tender from the grant because of its wider spread impact on the community. Jesse will provide Don with more info for the grant.

Received and paid the first quarterly invoice for dispatch service from CalFire. Total for the period Jul – Sep 2022 is \$2286.

The T-bills in the brokerage account were rolled over for another 90 days. The new interest rate is 4.49%. We should earn about \$2828 in the next three months.

AirMed coverage and W4 form completed for new hire.

Paid first invoice for Fenton & Keller on-line, \$270.

CACHAGUA VOLUNTEER FIREFIGHTER'S REPORT: Heather Shirley

Heather read the minutes from the February 7th Association business meeting.

The Association purchased a Traeger to cook onsite for Saturday drills as opposed to ordering food.

A trainer was brought in to do a 2-day Public Safety-First Aid training for those who are not EMTs.

A new computer will be purchased for the Association.

The Association approved the purchase of a new pop up tent and supplies, all with logo for events.

No Saturday drills will occur in February but will pick back up in March.

New hire added, he is an EMT and works in district.

Batteries replaced in Rescue and battery terminals cleaned in Patrol.

Calls

Medical: 3

Hazard: 1

Public Assist: 1

Vehicle Med: 1

CHIEF'S REPORT: Jesse Reimer

8 firefighters participated in the Public Safety-First Aid Training. Some EMTs participated for CEs.

New SCBA's were put on hold pending the grant.

New hire lives outside the district but works in the district and has an EMT.

Currently there are 24 active firefighters, 11 with active EMT license, 9 with an active PSFA certification. Will work on getting more firefighters to obtain a firefighter endorsement on their CDL.

A thank you letter was sent to CUSD Superintendent, Ted Knight, on behalf of CFPD for the support of him and his staff for our annual Christmas Eve present delivery.

Residents are utilizing the new website to apply for backyard burn permits and to report their burns. This has provided much needed clarity of the process, and we have also had a decreased amount of smoke check calls. Some changes will need to be made before the next burn season, but it is working for now.

Salas-Cordrey made a motion to accept all staff and officer reports, Riddle seconded, motion carried.

ADJOURNMENT: The meeting was adjourned at 6:53pm. The next regular meeting will be held on Wednesday, March 8, 2023 6:00pm at the firehouse in Princes Camp.