

CACHAGUA FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, June 14, 2023
CACHAGUA FIRE STATION – NASON RD., CARMEL VALLEY

The meeting was called to order at 6:03pm.

ROLL CALL: Laura Stenvick present, Eli Riddle present; Monty Salas-Cordrey present via phone call.

CONSENT AGENDA

APPROVAL OF MINUTES: The minutes of the regular meeting of May 10, 2023 were considered. Motion to approve submitted by Riddle; seconded by Stenvick; motion carried.

ACTION AGENDA

1. Website: updates/ changes: The learn tab now includes a link to the Knox box application for individuals who prefer to complete it online. The website now displays the schedule for upcoming LE100 property inspections and updates to include the implementation of a burn ban starting from June 02.
2. Cachagua Fire to help Esselen Tribe with prescribed burning this spring on their native land: For inquiries regarding the Big Sur burn and the necessary steps to be taken, it is best that we communicate via email. Additionally, Monty will be introducing Kevin as our new Fire Chief and including Heather and Alyssa as contacts in the email thread.
3. Cal Fire Grants: Don is requesting approximate estimates for the total number of units and individual SCBA bottles.
4. Updates on purchase structural PPE and SCBA's: We recommend considering the brand Lion for the project. The grants are currently in progress and being actively worked on.

STAFF & OFFICER REPORTS

TREASURER'S REPORT: Laura Stenvick

Current Account Balances:

Checking \$272,387.83

Savings \$1,002.30

Brokerage \$ (did not receive response from investment banker and do not yet have online access to this account since the bank transition)

Total \$

NEW BUSINESS

- UnionBank transitioned to US Bank but was not a smooth process. Everything has been worked out now and we are back online.
 - Jesse is a signer on the bank accounts. He should be removed. Should we add Kevin?
 - April, our bookkeeper with CAL Accounting, is no longer there. We were not informed for a while and I just found out yesterday. Our new bookkeeper is Julie and she has special district experience. Will schedule a time to chat with her and start over.
 - Time to plan the budget for 2023-2024. Final numbers have been delayed due to both the bank and bookkeeping transitions. I propose that key members meet during the month of June to discuss the budget and be ready to present the proposed budget at the July board meeting. Going forward this will happen sooner.

CACHAGUA VOLUNTEER FIREFIGHTER'S REPORT: Alyssa McGowen

OLD BUSINESS

- We purchased new headlights for 7732, Donald will install the this month.
- We voted to give A Movable Feast a tip of \$1,000 for the Christmas Party.

NEW BUSINESS

- We have a wildland/pumping drill scheduled for July 1st.
- We have implemented a new check list for the medical bags and the SCBA's that are scheduled for the business meeting. One EMT and one EMR will go through them together.
- Spaghetti Dinner is planned for July 15th at Bob's Barn. Gates open at 2 for kid games, food 4-6. Gates closes at 8. We will take all the help we can get! The Guns n' Hoses are considering playing.

MAY CALLS:

Residential Fires: 1

Residential Fire Alarm: 2

Medical: 1

Smoke Investigation: 1

CHIEF'S REPORT: Jesse Reimer

- Myself, Chief Dixon and Medical Training Officer Sierra Sans met with Monterey County EMS on Friday, 06/09. The purpose of the meeting was to introduce Chief Dixon and to present our new CE provider program organized by Sierra Sans. Sierra did an amazing job of preparing all necessary application information, and we hope to have our program approved by the end of the month. This will allow us to again issue much needed continued education certificates to our EMT's and PSFA trained personnel. We look forward to working closely with county EMS in the future.

- We had our yearly safety inspection of our engines completed by AI mobile diesel on 05/10. Repairs are needed to every engine, some being minor. Myself and Captain Friday will present the items in need of repair to our local mechanic to see what he can take care of in house. Any items that cannot be repaired in house will need to be outsourced to Salinas.
- After a discussion with Chief Dixon, we have mutually agreed to take engine 7711 out of service. 7711 is our 2wd type 1 engine that is staged at the barn on Tassajara Road. Because of lack of use of the engine and its need for repairs and equipment upgrades, it will be best to remove it from service while we discuss its future plans. Engine 7732 and WT 7742 will continue to be in service and staged at the barn.
- I will continue to operate the 7700 pickup truck while I am in district. I will be reinstalling the camper shell in July. The vehicle and its equipment will be handed over to Chief Dixon on my departure or whenever needed.

Stenvick made a motion to accept all staff and officer reports, Riddle seconded, motion carried

ADDITIONS: Chief Dixon and Monty Salas-Cordrey attended the meeting via phone.

ADJOURNMENT: The meeting was adjourned at 6:35 pm. The next regular meeting will be held on Wednesday, July 12, 2023, 6:00pm at the firehouse in Princes Camp.