

CACHAGUA FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, November 13, 2024
CACHAGUA FIRE STATION – NASON RD., CARMEL VALLEY

The meeting was called to order at 6:01 pm.

ROLL CALL: Eli Riddle present, Monty Salas-Cordrey present; Laura Stenvick present.

CONSENT AGENDA

APPROVAL OF MINUTES: The minutes of the regular meeting of September 11, 2024, were considered. Motion to approve submitted by Salas-Cordrey; seconded by Stenvick; motion carried.

ACTION AGENDA

1. David Farnsworth, CPA- Two-year audit presentation to the board: David Farnsworth met with the board to discuss July '22 through June '24 finalized audit.
2. Updated Fleet Report/ DMV Title for Engine E-7711- Discussion on preparation for sale of Engine E-7711: Dean and Monty Cordrey, along with Assistant Chief Curry, have collaborated on securing the title for 7711. Additionally, the fire crew took care of washing the vehicle. We have detailed specifications ready and are working on finalizing the pricing. Once the price is determined, we are prepared to list it on Truck Trador. This matter will be brought up at next month's board meeting. As for the water tender, it was removed from the barn due to a rat and mice issue. The water tender was being damaged, and Rana is opposed to getting cats. After significant coordination, the batteries have been replaced. Diagnostics revealed rat damage and brake leaks. Stenvick made a motion to sell the water tender due to its costly condition, and Salas seconded the motion.
3. Fire Station Lease- As a board and association, we reviewed the options for a Fire Station lease. The final decision will be determined by a vote from the association. This topic will be revisited during next month's board meeting.
4. Cal Fire Grant/ CFCV: The association provided an updated report: the decision on which brush jacket to order was finalized last night, Tuesday, and the order will be placed in the coming days. The AED community fund event took place, and a report on medical restocking will follow. Jeff and Audrey Wardwell, newcomers to our area and have expressed their willingness to assist with the grant process.
5. Vote to engage Bianchi Kasavan and Pope as the new CFPD CPA Firm & signing of engagement letter-We are switching CPA firms due to previously discussed concerns with Cal Accounting. Stenvick made a motion to switch from Cal

Accounting to Biachi Kasavan and Pope as the new CFPD CPA. Salas-Cordrey second. Documents were signed.

6. Treasurer Resolution-To meet Monterey County guidelines and maintain control of the CFPD funds, we appoint Stenvick as official Treasurer. Stenvick made a motion to approve the treasurer resolution. Riddle second.

7. Record Keepers-We discussed who will be the primary record keeper for each of those areas of documentation.

STAFF & OFFICER REPORTS

TREASURER'S REPORT: Laura Stenvick

Current Account Balances:

Checking \$155,436.12

Savings \$1,002.92

Brokerage \$274,980.12

Total: \$431,419.16

New Business:

- FAIRA Deductible (\$5,000) paid for the July 2023 incident where the engine hit a volunteer's parked vehicle. Total claim amount paid was \$9,311.
- SAM.gov: Finally received access as Administrator and renewed our Active Status for 10/2024 – 9/2025. This is a federal program and is required for some grants. It doesn't cost anything but is very cumbersome to navigate.
- Ancient CFPD Safe Deposit Box verdict
- T-Bills are set to renew on 11/29. The financial advisor has recommended that we renew for 6 months as opposed to the 90 days due to the potential for rates to drop several times during that period.
- Review of FY24 Q1 financials: P&L, Balance Sheet, YTD Budget vs. Actual

CACHAGUA VOLUNTEER FIREFIGHTER'S REPORT: Alyssa McGowen

New Business:

- Saturday's training is to be determined for this month.
- Antelope Valley burn has been postponed due to weather.
- We raised roughly \$400 for the breast cancer awareness fundraiser. The check will likely be dropped by Dee and Kevin, pending work schedules.
- A few Christmas related things to keep in mind and start thinking about, Santa Fly in on December 14th, Christmas eve present drop off. The Christmas party is on the 14th after the Santa Fly-In at Tira Nanza. You're all invited!

- This month we voted in Bella Tanquey and “the Aidens.” They all seem like they will be great assets.
- The water tender is back safe and sound at Bob’s barn.
- Donald and Yancey will be meeting with Hurst December 5th to look over some extrication tools.
- Tularcitos Ridge Fire Wise came and brought pizza last night as a thank you!

Calls-

Public Assist (flooding): 1

Smoke Investigation: 1

Vegetation Fire: 1

Residential Fire Alarm: 1

CHIEF’S REPORT: Kevin Dixon

Personnel

- Two new members have been voted into the department. Aden Sherman and Aiden Slade.

Equipment

- I found a new emergency vehicle electrician from Nor Cal EVI, will set up an appointment with him as soon as he will be in the area to address the Expedition.
- Water tender moved back to the barn until the rodent problem at Rana can be fixed.
- FC Cabrera and FC Sherman will be meeting with the rep from Hurst extrication tools for a demo on Dec. 5th and I just spoke with the Holmatro rep, demo TBD.

Facilities

- I would like to replace the EMS cabinets as they are starting to fall apart.

Stenvick motioned to approve the officer’s reports. Salas-Cordrey second; motion carried.

ADJOURNMENT: The meeting was adjourned at 7:25 pm. The next regular meeting will be held on Wednesday, December 11, 2024, 6:00 pm at the firehouse in Princes Camp.