

CACHAGUA FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, March 08, 2023
CACHAGUA FIRE STATION – NASON RD., CARMEL VALLEY

The meeting was called to order at 6:07pm.

ROLL CALL: Eli Riddle present, Monty Salas-Cordrey present; Don Bonsper present.

CONSENT AGENDA

APPROVAL OF MINUTES: The minutes of the regular meeting of February 15, 2023 were considered. Motion to approve submitted by Bonsper; seconded by Riddle; motion carried.

ACTION AGENDA

1. Website: Sydney has reported she is making all PDF's ADA complaint and then will move on to the rest of the site.
2. May 6th fundraiser: Eli states he would like to include the Cachagua Fire Department to sell swag as well as a 50/50 raffle-100% of the proceeds will go to the association. The association will be accepting monies via Square; cash and checks will be accepted; additional donations will also be accepted. Advertising: social media and sign to be placed at end of Cachagua grade/Carmel Valley Rd. Flyers will also be handed out to the public. Goal is to sell #150 tickets to fund the water tender. Online ticket sales to be purchased through EventBright; hard tickets to be purchased at Trailside Café in the Village. Fundraiser Agenda-Dinner/Auction/Live Entertainment.
3. Community awareness and involvement: The group discussed grant opportunities and finding ways to involve the community. CPR classes are planned with the idea of adding more community minded classes in the future.
4. Water tender updates: Eli-\$150,000 budget-Association @ \$75,000; Board @ \$75,000. Goal is to raise \$75,000 through the May fundraiser. Water tenders usually sell out by June each year. Jesse has found companies who custom outfit for \$300,000. Jesse would have to travel out of state to find a used tender at about \$150-200,000. He also states it would be more cost effective to purchase a already equipped vehicle for the man hours to install equipment on a water tender would take too many hours. Eli suggests we reach out to other Fire Dept. Contacts letting it be known we in the market for a water tender.
5. Clerk/Treasurer transition: Kara is here taking notes. She has the SOP contacts for email reminders and due dates. Paperwork on the Treasurer transition is in process; once Don received paperwork for signature, he will sign and return. Don has given Laura future calendar dates regarding important treasurer events. Don will continue to work with Laura during this transition in the next coming months. There is a potential to hire a grant writer in the future and Don would like to be considered for that opportunity as well.

STAFF & OFFICER REPORTS

TREASURER'S REPORT: Don Bonsper

Financial Balances as of March 8, 2023

Checking: \$268,027.95

Savings: \$1,001.27
Brokerage: \$252,830.60
Total: \$521,859.82

Old Business:

Bank signature paperwork submitted and accepted.

CFPD does not qualify for community impact grant. More discussion below.

Current Update:

There are grant opportunities through Monterey Gives. It applies to 501(c) organizations only. This is a discussion topic for tonight. The next application period will be in the summer of 2023. A list of questions from the basis of the application process.

Transition of position of treasurer on track. Laura now has access to bank accounts including brokerage account. She is also a web user to the credit card account.

Laura will assume mail duties starting tomorrow. She will get the key tonight. The accounting office is prepared to set up an electronic signature the first time she visits their office.

Received and deposited Prop 172 funds for third quarter.

Annual financial transactions report was not submitted on time. It is now delinquent. I spoke with Cal Accounting this morning and the report is ready and needs my signature on the cover sheet which I will sign as soon as they send it to me.

CACHAGUA VOLUNTEER FIREFIGHTER'S REPORT: Alyssa McGowen

Made a motion to put new lights on engine 32; made a motion; verdict was yes.

Fire at the preserve (scheduled fire) is scheduled.

Fire department volunteer crew will have more structure training in the near future.

Planning on doing a CPR training class.

Calls-8

CHIEF'S REPORT: Jesse Reimer

Recent winter storms have brought snowfall to the high elevation areas of our district, this has lured a large amount of visitors to the national forest that border our district. Although the national forest is not our responsibility, we are asked to respond to any incidents inside of it due to the lack of a Forest Service Station. Road conditions during snow events are my main concern. We discussed this at our officers meeting and decided that it will be best to have an office vehicle respond to the incident while our engines are staged below and relay back what equipment will be needed. We have received complaints from residents about the number of traffic and deteriorating road conditions on Tassajara Road. Tassajara road is a public road that leads to the public lands of the National Forest, although technically the National Forest was "closed" during this last snow event, it was not enforced and there was no signage installed to notify the public. I do not believe it is our duty to enforce any road closures or forest closures.

Firefighter Sans has organized a Community CPR training night on 03/29/23. This event will be held at our station 1 and be free to the public. If participants would like to receive a CPR card, they will need to pay \$10.00. We hope that this is the beginning of a series of classes that will better prepare our community for emergencies.

Upcoming rain storms this week will threaten to flood the low lying areas along Cachagua creek and Carmel River again this week and next. We also expect mud slides and tree falls blocking roads.

We will be monitoring flood conditions and keeping roads open as needed.

Salas-Cordrey made a motion to accept all staff and officer reports, Laura Stenvick seconded, motion carried.

ADJOURNMENT: The meeting was adjourned at 7:03 pm. The next regular meeting will be held on Wednesday, April 12, 2023 6:00pm at the firehouse in Princes Camp.