

CACHAGUA FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, July 09, 2025
CACHAGUA FIRE STATION – NASON RD., CARMEL VALLEY

The meeting was called to order at 5:57 P.M.

ROLL CALL: Eli Riddle absent, Monty Salas-Cordrey present; Laura Stenvick present.

CONSENT AGENDA

APPROVAL OF MINUTES: The minutes of the regular meeting of June 11, 2025, were considered. Motion to approve submitted by Stenvick; seconded by Salas-Cordrey; motion carried.

ACTION AGENDA

1. Grant Updates-
 - a. MC Gives: The Association 501(c)3 is showing as delinquent but Asst. Chief Curry and Audrey are working on rectifying. The Board is assisting the Association with financial planning so a budget can be created to be utilized for future grant applications.
2. Project & Grant Updates
 - a. Landowner Collaboration-Progress made with several large landowners agreeing to collaborate with future potential grants.
 - b. CAL Fire Grant Opportunities-The CalFire grant just released has a deadline of the end of July but necessary elements, as mentioned above, will not be ready in time so we will not be applying for this grant this year.
 - c. Update on Meeting with Grant Writer-Audrey has been in contact with a grant writer but would like to reserve her skill set for larger grants. The grants currently available are smaller and can be applied for internally without needing to pay a grant writer.
 - d. FireWise Community Development- Audrey has been in contact with the founder of a local FireWise organization getting input regarding the potential of additional FireWise organizations within the community. She will continue research and discussion in this area.
 - e. Community Grazing Opportunities-Audrey has been communicating with a grazer down south to find out if community grazing is a potential fire mitigation source for our community. The grazer presented some roadblocks that often arise and may make this a cumbersome endeavor. Both Audrey and the grazer will continue thinking about this possibility and how to make it more feasible.
 - f. Fire Mitigation Mapping Progress-Rob Thompson provided an estimate for mapping the district at an estimated cost of \$16,500. Audrey applied for a Monterey Peninsula Foundation grant to cover this cost but the 501(c)3 status may be an issue. Kevin will try

to get the printed map from CalFire's Bryce Munzer, showing fire breaks, etc. Audrey will keep trying to get Bryce to come out and review existing firebreaks and potential mitigation plans.

3. Cachagua Fire District

a. Budget Necessity Discussion Assistant Chief Curry has let us know that the association will be creating a budget for 2025 and work on monthly reconciliation of bank accounts to ensure there is up to date information for future potential grants.

b. 501(c)(3) Status and Next Steps-We intend to follow up with CPA regarding the status of our 501(c)(3) and will follow up at the next board meeting.

STAFF & OFFICER REPORTS

TREASURER'S REPORT: Laura Stenvick

Current Account Balances:

Checking \$61,217.71

Savings \$1,003.21

Brokerage \$282,152.39

Total: \$344,373.31

Accounting Update

- Benefit Assessment submitted to the County on 6/22/25.
- Follow up regarding CFPD LOC – US Bank declined to offer us a line of credit.
- Year-End financial review will happen at August meeting after the final June reconciliations have been done by BKP.
- FAIRA premium invoice has been paid. The total, as discussed at the last meeting, was \$22,771, but, because FAIRA never sent us our refund credit from our deductibles paid in 2025, I was able to deduct \$4,958 for a total paid amount of \$17,813.
- FRMS (workers comp) annual invoice has been paid. Total premium - \$13,380. Budgeted amount \$15,000.
- 4th quarter payroll was submitted to BKP for processing, anticipate checks going out within a week.

CACHAGUA VOLUNTEER FIREFIGHTER'S REPORT: Alyssa McGowen

New Business:

- 7792 (Polaris) is all fixed up and will be returning to the fire house.
- There will not be a Saturday training for the month of July.
- We will be attending the Cachagua summer camp play day on July 10th. A small obstacle course and let the kids see the fire engine. Julia, Yancey, heather and maybe Bella will attend.

- This month all t-shirt sale proceeds will be donated to the victims of the Idaho shooting where firefighters were killed and injured.
- Swift water training will be held at the American river august 28-31st.
- Rear light needs to be remounted on 7731

Calls

Residential fire alarm: 1

Tree hazard: 1

Hazardous condition: 1

Medical: 2

Vegetation fire: 1

Electrical hazard: 1

CHIEF'S REPORT: Kevin Dixon

Equipment

- Pebble Beach should be excessing their Patrol very soon as they have done the final inspection on the new unit.
- B7702's replacement vehicle from Carmel Highlands will be available soon, with no ETA. I did pass on other vehicles as they were only going to be needing too many repairs.
- Water Tender ETA should be updated by Wednesday's meeting.
- 7732 has had some plumbing issue that has been resolved.
- 7761 batteries have been replaced, and vehicle is ready for use.

Facilities

- I will be stocking up on bottled water and other hydration supplies ASAP to avoid running out.

Stenvick motioned to approve the officer's reports. Salas-Cordrey second; motion carried.

ADJOURNMENT: The meeting was adjourned at 6:19 pm. The next regular meeting will be held on Wednesday, August 13, 2025, 6:00 pm at the firehouse in Princes Camp.