

**CACHAGUA FIRE PROTECTION DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday December 14, 2022**  
**CACHAGUA FIRE STATION – NASON RD., CARMEL VALLEY**

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The meeting was called to order at 6:04pm.

ROLL CALL: Eli Riddle, Monty Salas-Cordrey present; Don Bonsper absent.

**SCHEDULED ITEMS**

**CONSENT AGENDA**

**APPROVAL OF MINUTES:** The minutes of the regular meeting of November 9, 2022, were considered. Motion to approve submitted by Riddle; seconded by Salas-Cordrey; motion carried.

**ACTION AGENDA**

Suggestion was made to consider adding on to the existing firehouse as opposed to building a new firehouse. The current firehouse has been deeded for \$1/year and does not allow for adding on to the footprint. Will continue discussion at subsequent meetings when other pertinent members are present.

The Association brought up the possibility of staffing the firehouse during the work week. When the CalFire station is closed for the season (winter), Jaime is typically the only responder in the district. The association feels that it would give everyone peace of mind to have another responder in district. Eli requested that the Association provide a written proposal outlining everything this would entail.

Monty will bring the plaques for the retired board member plaques to the CFC Christmas party this weekend to be presented to those present.

Discussed and reviewed the Letter of Engagement with Fenton & Keller to establish legal representation for the District. No fees required to engage. Riddle made a motion to approve, Salas-Cordrey seconded. Riddle will review the letter in detail before engaging.

Reviewed everyone's current thoughts on Clerk replacement. At this time, we don't have any highly motivated candidates, but will continue to search.

In preparation for the Treasurer position transition the group reviewed the current list of credit card holders and limits. The only change suggested at this time would be to cancel Lindsey Friday's card. Bonsper is working to increase the credit card limit. Need to determine who the current signers on the bank account are and then evaluate that list as well. Riddle would like to become as signer. Will continue to discuss and evaluate at subsequent meetings as the transition progresses.

**STAFF & OFFICER REPORTS**

**TREASURER'S REPORT:** Prepared by Don Bonsper, given by Laura Stenvick  
Financial Balances as of 6 December 2022

Checking: \$190,879.40  
Savings: \$1,000.75  
Brokerage: \$250,331.17  
Total: \$442,211.32

Old Business:

Claim of former chief is still active. Total spent to date \$62,124. We expect resolution soon.

Audit is complete. Copies of final report have been sent to the state and county.

Current Update:

Return of final \$29K+ from annuity has been deposited in the bank. It is included in the checking total above.

Submission of the invoice for reimbursement for the 2022 CalFire VFC grant has been completed. I cannot estimate when we will have payment. With luck it will be within 30 days.

Application for new CFCV grant is waiting consideration. I have responded to two requests for more information. One addressed contributions by the board to the district. The second was to explain why we have payroll expenses when we are all volunteer. The date for an expected decision is 6 December. Notification should follow shortly.

Prop 172 money is delayed. We should receive it by check soon. The paperwork is waiting for signature by the comptroller. The first payment of the benefit assessment is expected the third week of December.

CACHAGUA VOLUNTEER FIREFIGHTER'S REPORT: Alyssa McGowan

Old Business:

On November 1, 2022 the Association voted to remove former secretary Felicia Fischer. 13 votes to remove and 6 votes to keep her in position.

The annual December election has been held, all positions remain the same besides Delia Davis now holds the Association Secretary position.

New Business:

The Santa Fly In will be held on December 17<sup>th</sup>. We plan to send on e engine and one command vehicle to participate in the parade.

The Christmas party will also be held on the 17<sup>th</sup> at Tira Nanza beginning at 3pm. Mike Jones will cater.

The annual Christmas Eve with Santa is being planned. Jackson and Jacob Thomas will each be Santa. Flyers have been posted around Cachagua.

November Calls:

- Medicals: 1
- Smoke Investigation: 1
- Tree down: 1
- Fire: 1 (fence on fire)
- Fire Alarm: 2
- Public Assistance: 1

CHIEF'S REPORT: Heather Curry

The Association will be doing the Santa Fly In this Saturday. They are taking an engine and command vehicle with a full crew.

The CFC Christmas party will also be held this Saturday at Tira Nanza at 3pm, catered by Michael Jones.

Annual elections were held at the December Business Meeting with the following results:

Alyssa McGowan, President

Yancey Cabrera, Vice President

Ramon Lopez, Treasurer

Delia Davis, Secretary

Still researching SCBA bottles and/or new units.

The new website went live. Some tweaks need to be made to burn permit page. Heather, Monty and Sydney all have admin rights. The staff page needs some work and Alyssa suggested doing "Member Since..." instead of "... years of service" to eliminate constant updating. The web team will continue to work out the kinks. Created a social media group text: Heather, Sydney and Dee and informative posts have been happening more regularly.

Gearing up for Christmas Eve Santa deliveries. 2 Santas are going out: one to Inner Cachagua and one to the Outer Loop.

In November, the Association had a CE provider come out and teach 16 hours of CEs for the EMTs. Hoping to get him back in January for more medical training.

#### ADDITIONS

ADJOURNMENT: The meeting was adjourned at 6:52pm. The next regular meeting will be held on Wednesday, January 11, 2022 6:00pm at the firehouse in Princes Camp.