

CACHAGUA FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, January 10, 2024
CACHAGUA FIRE STATION – NASON RD., CARMEL VALLEY

The meeting was called to order at 6:00 pm.

ROLL CALL: Eli Riddle present via phone, Monty Salas-Cordrey present; Laura Stenvick present.

CONSENT AGENDA

APPROVAL OF MINUTES: The minutes of the regular meeting of December 06, 2023 were considered. Motion to approve submitted by Stenvick; seconded by Salas-Cordrey; motion carried.

ACTION AGENDA

1. Writing a thank you letter within 30 days of receiving monetary donations from the community? Spoke with Monty, Laura, neighbors and family who have still not received a letter that will help them for tax purposes. Donations were made in May. Who is responsible and what is being done to complete this task?: We have a history of successfully dispatching these letters promptly. Alyssa McGowen, a dedicated volunteer firefighter from Cachagua, has assumed responsibility for this task and has ensured that letters have been sent to donors as requested.
2. 2024 Board Fundraiser to be cancelled, we can adjust the budget to reflect the boards decision: The cancellation of a 2024 board fundraiser would not affect the district budget because all donations received went straight to the association. The funds spent on the fundraiser are directly offset by the ticket sales so no profit or loss happens on the district side.
3. Fire stations : Inform Rana Creek, fire station is not something CF wants to pursue? Try to get a long term lease at Princess Camp and make improvements? Enclose Bobs barn and ask for long term lease?: Chief Dixon will address this matter in his report. Bob has informed us that a long-term lease for the Barn will not be pursued. Nevertheless, we can still utilize the space for storing engines and equipment.
4. Are we ordering a type 6 or water truck in 2024? Lead time can be as little as 3 months and

as much as 3 years: The inclination is leaning towards placing an order for a type 6. Riddle strongly recommends placing the order during winter rather than summer, as it would expedite the production and shipping of the order.

5. Updates on MC Gives: Collaborating with Don can result in achieving higher numbers this year. Salas-Cordrey and Bonsper emphasize the importance of providing more assistance. This could involve activities such as social media posts or spreading the message through word of mouth. By collectively putting our efforts and ideas into action, we can make this year more successful. Salas-Cordrey recommends using a postcard or formatted letter to solicit donations, citing the Monterey County Gives flyers as a suitable example.

STAFF & OFFICER REPORTS

TREASURER'S REPORT: Laura Stenvick

Current Account Balances:

Checking \$244,633.15

Savings \$1,002.56

Brokerage \$263,520.09

Total \$509,155.80

New Business:

- Received \$2,500 from Monterey County CSA-74 EMS Fund for EMS Training and Equipment Support. This is something I applied for in the fall and we send in receipts from Bound Tree purchases to verify appropriate use of the funds.
- Received the FY24 Prop 172 2nd Qtr Sales Tax Distribution of \$12,819.96.
- Received the 23-24 December Property Tax Distribution of \$27,875.23.
- Budget vs. Actual 23-24FYTD (July-Dec) Review
- Payroll for October- December processed, checks & reports submitted to FRMS. W-2's to go out this week or next.
- Reviewed 23-24 Budget; will re-evaluate with questions if needed.

CACHAGUA VOLUNTEER FIREFIGHTER'S REPORT: Alyssa McGowen

New Business:

- Yancey has put together our training schedule for the next 6 months. Everyone was encouraged to choose a topic they felt comfortable teaching and put on one training. This will kind of lighten the load for Yancey, as well as make it so everyone is an “expert” in that topic.
- Yancey, Tavo, Jacob Thomas have offered to re do our hose drying rack out front
- All med bags have been stocked with new Narcan, all old ones have been removed.
- The Cachagua pre school has reached out and would like us to teach kid level first aid as well as CPR to the adults
- Julia is 18!! She can now drive 7761 and 7751

Medicals: 1

Commercial Fire Alarm: 1

Residential Fire Alarm: 1

Lift Assist: 4

CHIEF’S REPORT: Kevin Dixon

Personnel

- The last of our Engineers now has the appropriate drivers license, we will now encourage other personnel to do so as well.
- FF Sierra Sans continues to establish a peer support program as well as look for clinicians for Critical Incident Management for the inevitable traumatic event.

Equipment

- I made contact with L.N. Curtis regarding the status of our S.C.B.A’s, our sales rep no longer works for the company and his supervisor had the order and would be shipping the order the week of 01/09-12.
- The last two members needing fitting for turn-outs were done.

Facilities

- Paint and sheetrock repair supplies for the firehouse were purchased and we should start that project soon.
- Our plan for Rana Creek was to put E7711 on site as a way to establish a potential foothold, my thought is that the property would make a great training site. We do need to establish an agreement to be a presence for emergencies when the will be having large numbers of people at the property. If not us, who?
- The website still needs work, not sure who can get that done.
- We have decided to change the keyed lock into the firehouse due to recent security concerns.

Stenvick motioned to approve the officer's reports. Riddle second; motion carried.

ADJOURNMENT: The meeting was adjourned at 6:48 pm. The next regular meeting will be held on Wednesday, February 14, 2024, 6:00 pm at the firehouse in Princes Camp.