

**CACHAGUA FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
Wednesday, February 9, 2022
CACHAGUA FIRE STATION
NASON RD., CARMEL VALLEY**

The meeting was called to order at 7:02 p.m. by Bob Eaton.

1. ROLL CALL: Don Bonsper, Bob Eaton, Rod Lambert.
2. APPROVAL OF MINUTES: The minutes of the regular meeting of the January 12, 2022 were considered. Motion to approve Lambert; Bonsper second; motion carried.
3. PUBLIC COMMENT: None.

SCHEDULED ITEMS:

4. CONSENT CALENDAR:

- .01 **Treasurer's Report:** The Treasurer reported the account balances as of February 6, 2022 are Checking: \$232,134.48; Savings: \$1,000.63; and Brokerage: \$300,162.80, for a total of \$533,297.91.

Old Business: The worker's comp claim is still active with a total cost to-date of \$42,500 - new expenditures for medical.

Current Update:

Audit update: Have agreed with David Farnsworth in Dublin, CA to do our next audit. We will sign a one audit contract, covering two years, within the next few months. The cost should be around \$14.5K. Treasurer is waiting for him to send an engagement letter.

Dispatch service and new radio purchase are still pending.

Grant funds from the Community Fund for Carmel Valley have been used to buy an assortment of safety clothing and equipment. Treasurer would like a photo with some volunteers and the equipment if possible to share with the CFCV.

FASIS quarterly report and payroll have been completed. This was the first time they requested a copy of our tax form DE9.

TREASURER'S REPORT, continued

Cell phone has been transferred to the personal account of the battalion chief. The district is no longer paying for an official cell phone. The land line was finally repaired at the River Station. Incoming messages are being monitored by Felicia.

The donation of \$250 from the Kiwanis did in fact go to the volunteers. Treasurer has asked that the money stay with them. The next Kiwanis donation will come to the District.

There are funds still available in the Foundation of Monterey County Fire Relief Fund. Treasurer has submitted a grant request of \$9,500 for wildland tools, porta ponds and pump, face masks, and miscellaneous items. They have acknowledged receipt of the request.

New Initiatives: None.

.02 DISTRICT CORRESPONDENCE: E-mail from Alan Crockett regarding the new grant.

.03 DISTRICT REQUESTS: None

The Consent Calendar was approved with a motion by Lambert; Bonsper second; motion carried.

5. STAFF REPORTS:

.01 Cachagua Volunteers: The report for January was presented by Felicia Fisher:

Old Business: COVID-19 rates may be stabilizing and even dropping, although hospitals are still feeling the crunch from the Omicron surge. California currently has a statewide indoor mask mandate, although it may be lifted soon. Cal OSHA has tasked employers with maintaining records of vaccinated and unvaccinated employees, testing, and providing them with proper PPE. Universal precautions on calls remain in place.

January had a total of 9 call responses. Four calls were medical, no EPCRs were filed. Nothing further on NFIRS. Reports remain problematic.

STAFF REPORTS, Volunteer's Report, continued

Saturday training was a hazmat class on the 29th-30th. It was well attended and quite informative.

A list of items to replace for the rope rescue equipment is being formulated. When complete it will be given to the Chief.

The membership was reminded that broken equipment is not a big deal, it just needs to be communicated properly so the item may be addressed.

New Business: The mandatory training in February will be on the 19th, beginning at 0800 at the firehouse. Lunch will be provided.

A discussion was held regarding the group texts and who was in which group. Additionally, the membership was polled on who was receiving the CAD via cell phone.

A variety of safety equipment has arrived. Reflective vests for roadside calls, LED marker lights, and safety triangles are all available for use.

The MPC petitions were sent to the Fire Academy for enrollment. Six individuals are unable to be enrolled. Four have academic or fiscal holds and two simply need to renew their application.

MPC has a vaccine mandate and ss such all ISA classes will need to comply. Any class a person enrolls in after January 21, 2022, will be covered by the mandate. Because the current semester for ISA classes started in December this will not affect us until July 1, 2022. (Attached for the Board's information was an e-mail and petitions for exemption.)

Sierra Sans can assist people with registering for training classes through MPC. She is familiar with the admissions process.

There was a discussion surrounding the proper way to respond to a call, when to use lights and sirens, and the fact a smoke check is code two.

STAFF REPORTS, Volunteer's Report, continued

The membership voted to recommend for hire Julia Stenvick.

There were a total of 9 calls in the month of January. Personnel remained at 26.

EMT's to be: One still has an application pending with the county and state - this has been ongoing for one year.

Two others have yet to take the NREMT exam - it has been over a year since they completed the EMT class.

Two have completed the EMT summer class at Hartnell - neither have taken the NREMT.

Two completed and passed the EMT class this fall. Jon Thomas passed the NREMT, his application with the county has been submitted.

Jacob Ross has successfully completed the application to become an EMT and has been certified by the state.

Other Personnel: Several individuals have no emergency medical training classes, some have only CPR. The county and state require that individuals who are a part of emergency services must possess a minimum of training. Title 22, Division 9, Chapter 1.5 and county policy number 2030 detail the minimum.

- .02 **Chief's Report:** The Chief reported that the burn season permit process is back in question after an incident that happened two weeks ago. Cal Fire is now requesting that our residents apply for a permit through their system in addition to our current CFPD burn permit. After talking with Chief DiTullio, we agreed that there is no need for residents to apply for two permits. Starting next year residents will apply for a burn permit through a Cal Fire website that we will forward them to via our website. We will still require that residents contact CFPD the day they plan to burn, but no CFPD permit will be required.

Cal Fire Unit Chief DiTullio has requested that we inform him of our dispatch contract decision in early March. The Chief has been in contact with Steve Paxton, and hopes to have answers from him by the end of the month. Chief DiTullio will be working up a new estimate for us using our 2021 call volume.

STAFF REPORTS, Chief's Report, continued

No progress on 7732 repairs. Chief will be meeting with Jeff Marel to get the process started.

No progress on Radio purchase. A hired radio tech is needed for advice on new radio purchase and programming of all radios for the future. We will also need to determine dispatch first.

Roadway safety equipment has been received and safety vests, etc. will be used on all roadway calls.

The Chief explained that Julia Stenvick is 16-years old and has been showing up for one year. In the past we have hired persons under 18 when their parents have consented, although they may have a longer probationary term. They cannot drive until they are 18. The Chief asked if the Board has any reservations. The Board felt that she is doing everything right and we should let her participate to the extent allowed.

Motion to approve Staff Reports Lambert; Bonsper second; motion carried.

6. ACTION CALENDAR:

.01 The Board discussed a replacement for Bob Eaton's position on the Board. The replacement needs to be approved by the Supervisors to serve to the end of Bob's term. The Chief and Commissioner Eaton talked to Eli Riddle who lives in Tassajara. They will have him attend the next meeting. He should be prepared to talk about why he wants to be on the Board and we will have the letter to the Supervisors ready.

7. ADJOURNMENT: The meeting adjourned at 7:46 p.m. The next regular meeting will be held on Wednesday, March 9, 2022, 7:00 p.m. at the firehouse in Princes Camp.

